



Aged & Community Services SA & NT Inc

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**Aged & Community Services
SA & NT Inc**

PORTABLE CAREER DISPLAY HIRE FORM

Dates Required:

Event Name:

Event Location:

Main Purpose of the Event:

Please indicate which of the following you need,

Portable 8 Panel Display Unit []

Posters and display racks []

ACS Workforce Resources []

Will someone be responsible for monitoring the Display at all times while accessible to the public? Yes [] No []

Will the Display be stored in a secure place overnight? Yes [] No []

Name of Organisation:

Contact Name:

Telephone:

Mobile:

Email:

I agree to pick up and return the Portable Display Unit, and all it's accessories, in their original condition. I also agree to practice safe manual handling techniques to erect and dismantle the Unit and to the Conditions of Hire on back of Hire Form.

Signature:

Date:

CONDITIONS OF HIRE

The portable Display Unit is the property of Aged & Community Services SA & NT Inc (ACS).

The **Portable Display Unit** comprises an 8 Panel Display System with diamond shaped Table Top and a storage bag on wheels.

The **Accessories** include (number) plastic brochure displays, (number) posters.

The **Workforce Resources** comprise *Working and Learning in Aged Care* compact discs and one hard copy for display and promotional book mark with details of website.

The Portable Display Unit is covered by ACS insurance. Any loss or damage, not covered under the ACS insurance policy, will be the responsibility of the Organisation detailed on the Hire Form (the Hirer).

The Hire Fee is \$25.00 for up to and including three days
 \$50.00 for up to and including seven days

This fee will be collected to cover the cost of maintaining the Portable Display Unit and it's accessories in a good condition. Payment will be expected within seven days receipt of an ACS invoice.

The Hirer will ensure that the Portable Display Unit is supervised at all times when accessible to the general public. When not available to the public, the Portable Display Unit and it's accessories will be stored in a secure place.